



Minutes
Member Meeting
June 11, 2011

Call to Order

- President Dick Jones called the meeting to order at 0910

Minutes of the March 2011 Meeting

- In the interest of time and having the minutes posted on-line, a formal reading of the minutes was not done. Minutes accepted by vote.

Treasurer's Report – by David Zlowe

- At present, the club is in good financial health with \$43K in cash. New forecast for 2011 is now closer to \$60-69K (previous forecast was \$40-60K) based on increased membership despite an increase in dues. Membership increase felt to be due to increased advertising with new website, brochures, gun show participation.
- Matches are revenue neutral.
- Financial and membership audit are in progress
- Mr. Zlowe raised concerning issues as follows:
 - Unclear reimbursement policy
 - No SOP or policy for accounting of acquisition and disposition of assets
 - No SOP or policy on cash management or chain of custody for cash
 - SOP for two signatures on checks has been lost
 - Overall a lack of significant cost stewardship
- Question raised on bonding of employees – None done to date and no SOP
- Question raised on stand down of all matches – discussion followed with Mr. Conrath our Match ExO recommending not to stand down as the matches are finally underway after the ranges being shut down for repairs, lead mining, etc.
- President Jones stated that there is an inventory process however no way to determine if an asset is depreciable. Reminder that club officers may spend up to \$200 without prior BoD approval.
- Mr. Zlowe asked why we use debit cards with President Jones stating we have used it for years and necessary for cash requirements.

Matches

- Charlie Phillips agreed to work with Lorne Cooper on developing a statistics program for matches.

- President Jones reported that \$1400 to RTB from proceeds. Plaques were \$21-22 apiece not including shipping. The picnic was successful, mostly uniformed personnel. Partially due to range going cold during the match for a medevac. The volunteer cadre was adequate. It was noted that near real time engraving was outstanding. Mistakes made during registration due to data errors. Compliments from S. Beck to QSC and the BoD. It's his hope that next year he can run the line himself.
- Mr. Zlowe asked under authority do we raise funds? No answer recorded.
- Mr. Hurst offers that we should use MS Project for next year, starting now.
- Mr. Dye offers that projecting that far in advance is problematic in that we are a volunteer organization.
- Mr. Conrath offered that we had a plan however lacked real time intel and some communication issues. A thanks for Mr. Darnell's cadet's as they helped save the day. Mr. Mullins stated that we need to follow up with RTB coins for the cadets.

Membership

- 60 mile radius limit extension was not granted
- Newsletter never published despite attempts by Mr. Hurst. Forums will likely fill void.

New Business

- Per President Jones
 - He was late in requesting RTB as a match
 - When a match is open to the public, must have a list of non-members and guests
 - All public matches need pre-registration which needs to close 5 days prior to the match
 - QSC members are allowed three guests which require escorting while on property
 - Non-members and guests for all matches require Quantico Shooting Club Acknowledgement of Qualification to Possess Firearms or Ammunition form. The signed copies are due to BPO within one week after the match.
- Discussion on charities and Mr. Zlowe explained why US Gov't cannot endorse charities
- Discussion on QSC hosting matches; Mr. Conrath reiterated that it is chartered in our MOA.
- Bill McKaig introduced as resource to QSC for matches.
- Mr. Zeigler reviewed upcoming membership drive at Fredericksburg gun show.
- Range 1 SOP discussion – bullhorn, vetting new members, orientation, training/quiz
- CRSO – figurehead and need leadership in RSO program
- President Jones has submitted .410 SOP to range management otherwise all range SOP's are on Marine website.
- Royal Marines visit in 2012, QSC to host competition
- Pistol Committee formed with Mr. Phillips, McKaig and Jones
- Per Mr. Work, meeting format should include report from each discipline and CRSO

Adjourned 1137 – R/S – Luis Eljaiek, Jr, Secretary, QSC

